



Resource Family Continuing Education/Training

Resource Families are required to complete 8 hours of annual training to remain in compliance with their license/approval and to continue their development as resource families. Training can be obtained in range of ways including in-person Foster Kinship Care Education (FKCE) trainings, online training, self-study, and other workshops/events with a training element. *CFS recommends that resource families strive to complete at least 4 hours of in-person training.*

Self-Study

This includes reading a book, watching a film, or completing a training where no quiz or certificate is provided. To earn credit, self-study must fall under one of the 9 categories in Title 22 regs, RFA Written Directives and be relevant to foster care. *No more than 4 hours of self-study credit will be granted towards the 8 required annually.* The rationale for this is that without a quiz or other assessment, we are unable to determine if the resource family truly comprehended the material.

Resource families need to complete the Resource Family Self-Study Training Report, which includes Title, Number of pages/Minutes & length of time to complete, category of training topic, summary, key concepts, and how it will be applied. Agency staff will determine the number of credits to be given based on the time and topic of the training. For online training without a quiz, they will need to also provide a link. This report should be sent to the LPA or RFA worker for review, follow-up(if needed), and issuance of training certificate. This may be also used for attending a training, workshop, event where no certificate was provided, provided the resource family can also provide a copy of the flyer/announcement with the self-study report.

Online Training

Resource families may complete all 8 hours of their training online provided: 1. They can demonstrate they completed a quiz to assess proficiency 2. Can provide a copy of a certificate of completion. 3. The training link can be provided. 4. The training falls into an approved category.

In-Person Training

Any FKCE in-person training will be accepted for the annual training requirement provided the resource family can produce a certificate of attendance or attendance can be verified by FKCE. If the training was not provided by FKCE, a certificate of completion/attendance must be provided.

Tracking

Resource families should keep records of their own training and are responsible for staying up to date. Resource families are encouraged to send/email/fax a copy to their LPA or RFA worker upon completion of any training. Self-guided training records can also be submitted to RDS for review, distribution of certificate of completion, and to be filed as part of the training records. RDS will consult with your LPA before issuing a certificate.

